

POLICY AND PROCEDURE

DEPARTMENT: Medical Management	DOCUMENT NAME: Dental Anesthesia in the Outpatient Hospital or in the Ambulatory Surgical Center
PAGE: 1 of 6	REPLACES DOCUMENT:
APPROVED DATE: 2/18/2015	RETIRED:
EFFECTIVE DATE: 11/14	REVIEWED/REVISED: 2/17/16; 9/13/16; 2/22/17; 2/2018
PRODUCT TYPE: Medicaid	REFERENCE NUMBER: GA.MP.11

SCOPE:

Peach State Health Plan Medical Management department and current dental vendor.

PURPOSE:

The purpose of this document is to define the policy and procedure for determining the proper utilization of, and for obtaining authorization for, general anesthesia and intravenous or IV sedation in an outpatient hospital setting for dental procedures dental code D9420.

POLICY:

It is the policy of Peach State Health Plan (PSHP) to assure that members are authorized for appropriate anesthesia type for dental procedures. All requests received by the dental vendor for general anesthesia and for IV sedation in an outpatient hospital setting dental code D9420 will require a medical necessity review. An office setting will be the required location for dental general anesthesia or IV sedation, if there is availability to the dentist, dental surgeon, or oral surgeon in this setting.

Providers must be qualified and appropriately trained in accordance with state regulations and professional society guidelines. All locations that administer general anesthesia must be equipped with anesthesia emergency drugs, appropriate resuscitation equipment and properly trained staff to skillfully respond to anesthetic emergencies.

PROCEDURE:

A. Process for dental requests:

1. Requests for services and anesthesia goes to the dental vendor:
 - a. Dental vendor reviews for appropriate requirements (listed below) for general anesthesia or for IV sedation in the outpatient hospital setting:
 - i. Readable pre-operative x-rays
 - ii. Dental action plan
 - iii. All relevant office chart notes
 - iv. Intraoral photos, if requested
 - v. Completed scoring tool "Sedation Evaluation Tool for Dental Procedure" (see attached template)

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- b. Dental vendor reviews for medical necessity of the requested procedure and denies procedure and anesthesia request if not meeting medically necessary criteria for that dental procedure. The Notice of Adverse Benefit Determination (Denial Notice) is issued by dental vendor.
 - c. If the dental vendor receives a request for a dental service that is marked as expedited, and judged to be of true urgent nature, the dental vendor may approve the procedure and general anesthesia in any setting) if requested.
 - d. The Dental Director or Dental Consultant evaluates the case and makes clinical judgment of medical necessity for the anesthesia requested based on policy and sedation evaluation tool requirements found in the “Sedation Evaluation Tool for Dental Procedures.”
2. If dental procedure(s) and the general anesthesia or sedation in the outpatient hospital or ambulatory surgery center is approved, the Dental vendor will send an automated fax approval letter to the requesting dentist.
3. The Dental vendor will fax the Peach State Health Plan (PSHP) Outpatient Form and Sedation Tool to PSHP with the dental service authorization number.
4. PSHP Referral Specialist will issue a facility/anesthesia authorization number in TruCare and fax it to the hospital and the provider who initiated the request.
5. The requesting provider calls the facility to schedule the services and informs the member.
6. All standard and urgent service requests will be completed adhering to the process outlined in the Timeliness of UM Decisions and Notifications Policy (GA.UM.05). If request is marked urgent, it will be reviewed by dental vendor and judgment made regarding the urgent nature. Approvals for anesthesia in all settings or of any type can be made by dental vendor if deemed urgent.
7. If the Outpatient Hospital or Ambulatory Surgery Center anesthesia or sedation request is denied, the Dental vendor will fax/mail the Notice of Adverse Benefit Determination or Denial Notices to the requesting provider and mail the Notice of Adverse Benefit Determination or Denial

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Notice letter to the member, including information about how to appeal the determination.

B. Process for dental anesthesia reviews:

1. Dental vendor Dental Director or Dental Consultant assures that all requirements for general anesthesia or for IV sedation in outpatient hospital setting are met. Required documents for review include:
 - i. Readable pre-operative x-rays
 - ii. Intraoral photos, if requested
 - iii. Dental action plan
 - iv. All relevant office chart notes
 - v. Completed scoring tool ("Sedation Evaluation Tool for Dental Procedures")
2. Dental Director or Dental Consultant reviews the scoring tool for completion, reviewing member age, services required, and health complications and documented previous anesthesia attempted and failed.
3. Dental Director or Dental Consultant compares clinical notes to scoring on the dental sedation tool for scoring accuracy. Approvals will be made for service type and setting.
4. Dental Director or Dental Consultant will render decision based on scoring tool and clinical documentation.
5. Dental Director or Dental Consultant documents approval or denial of service in Enterprise system.

REFERENCES:

1. American Academy of Pediatric Dentistry (AAPD). Pediatric Oral Health Research & Policy Center, Technical Report 2-2012: An essential health benefit: general anesthesia for treatment of early childhood caries. Accessed on 2/15/2016 at:
<http://www.aapd.org/assets/1/7/POHRPCTechBrief2.pdf>

2. American Dental Association (ADA). Guidelines for the Use of Sedation and General Anesthesia by Dentists-2012. Accessed on 2/17/2016 at:

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https://www.ada.org/~media/ADA/About%20the%20ADA/Files/anesthesia_use_guidelines.ashx

3. AAPD. Policy on the Use of Deep Sedation and General Anesthesia in the Pediatric Dental Office-Rev. 2012. Accessed on 2/17/2016 at:

http://www.aapd.org/media/policies_guidelines/p_sedation.pdf

4. AAPD. Pediatric Oral Health Research and Policy Center, Technical Report 2-2012: An Essential Health Benefit: General Anesthesia for Treatment of Early Childhood Caries. Accessed on 2/17/2016 at:

<http://www.aapd.org/assets/1/7/POHRPCTechBrief2.pdf>

5. Timeliness of UM Decisions and Notifications Policy (GA.UM.05)

6. 2017 Envolve Dental, Inc. Medicaid Provider Manual

7. American Academy of Pediatric Dentistry. General Anesthesia Legislation. Accessed at: http://www.aapd.org/advocacy/general_anesthesia_legislation/

8. Benefit Determination (Denial) Notices, GA.Q1.41.

ATTACHMENTS: Sedation Evaluation Tool for Dental Procedures (rev 1/2017)



Dental Sedation
Scoring Tool_Revise

DEFINITIONS: N/A

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REVISION LOG

REVISION	DATE
Added under Product Type: ALL, and Added References.	2/17/2016
Added Readable pre-operative x-rays or intraoral photos if less than 5 years old under A. Process for dental requests and B. Process for dental anesthesia reviews and on the Sedation Evaluation Tool for Dental Procedures. Changed Mental retardation to Mental or developmental disability on the Sedation Evaluation Tool for Dental Procedures.	9/13/2016
Annual Review. Changed name of policy from Dental Anesthesia to "Dental Anesthesia in the Outpatient Hospital or in the Ambulatory Surgical Center". Change product type from All to Medicaid. Change intraoral photos if less than 5 years old, to "intraoral photos, if requested". Updated references. Added Dental code D9420 to general anesthesia and for intravenous or IV sedation in an outpatient hospital setting. Made changes throughout to reflect the new Dental vendor process, and deleted sections of the old Dental vendor process that do not apply. Changes to the Evaluation Tool for Dental Procedures included adding the Dental codes for type of sedation requested, and changing Total points eligible for Outpatient Hospital setting anesthesia or sedation from 20 points to 18 points.	2/22/2017
References reviewed and updated. Changed name of Notice of Action letter or Denial letter to Notice of Benefit Determination or Denial Notices. Changed Dental Consultant to "Dental Director or Dental Consultant"	2/7/2018

POLICY AND PROCEDURE APPROVAL

The electronic approval retained in Compliance 360, Centene's P&P management software, is considered equivalent to a physical signature.

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Vice President of Department:

Director of Department: