

POLICY AND PROCEDURE

DEPARTMENT: Pharmacy Operations	DOCUMENT NAME: Pharmacy and Therapeutics Committee
PAGE: 1 of 4	REPLACES DOCUMENT:
APPROVED DATE: 08/2011	RETIRED:
EFFECTIVE DATE: 08/2011	REVIEWED/REVISED: 1/2018, 3/2018
PRODUCT TYPE: All	REFERENCE NUMBER: GA.PHAR.17

SCOPE:

Peach State Health Plan (Peach State) Pharmacy Department and Peach State Health Plan Pharmacy and Therapeutics Committee and Envolve Pharmacy Solutions.

PHARMACY & THERAPEUTICS COMMITTEE CHARTER

1. **PURPOSE.** The purpose of the Peach State Health Plan Pharmacy & Therapeutics Committee (PSHPPTC) is to review and make decisions for changes to the drugs listed for coverage, the edits related to controls or limitations of drug coverage, and the policies and procedures governing provision of drug coverage under the Medicaid Preferred Drug List (PDL) and the Medicare Formulary. The PSHPPTC shall:
 - a. Objectively appraise, evaluate, and select drugs for coverage on the Medicaid PDL and review the Medicare formulary coverage requirements as directed by the Centers for Medicare and Medicaid (CMS).
 - b. Meet quarterly, and if necessary more frequently, to review and update the PDL to consider adding newly approved drugs and recommending changes to existing drug coverage in consideration of changes in FDA approved labeling, safety concerns, or current market conditions.
 - c. Review and approve Drug Utilization Review (DUR) initiatives delegated to Envolve Pharmacy Solutions, that are sent to Health Plans for provider or member intervention.
 - d. Review and approve policies and procedures governing provision of the Medicaid and Medicare pharmacy benefits.
 - e. Review and approve criteria guidelines for the use of restricted access and non-PDL covered drug therapy.
 - f. Review newly FDA approved drug products within 90 days, and reach a decision for each newly FDA approved drug within 180 days of its market availability.

2. **MEMBERSHIP & ORGANIZATION.** The PSHPPTC will be chaired by the Peach State VP of Medical Affairs, or the Peach State Chief Medical Officer or his/her designee. The Secretary of the Committee will be Peach State's VP of Pharmacy or his/her designee. Voting members of the Committee will include community based practitioners and pharmacists representing various clinical specialties that adequately

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represent the needs of Peach State members. Outside specialty consultants, independent and free of conflict with respect to Peach State and pharmaceutical manufactures, may be recruited, as deemed necessary, to provide input related to their areas of expertise and to provide advice on specialty practice standards. A quorum is required to transact business and make decisions. A quorum shall consist of more than 50% of members, 3 of whom must be community based practitioners.

3. **RESPONSIBILITIES.** The PSHPPTC will carry out its mission and perform its duties by applying the following principles:
 - a. Clinical decisions are based on the strength of scientific evidence and standards of practice that include, but are not limited to, the following:
 - i. Assessing peer reviewed medical literature, randomized clinical trials, pharmacoeconomic studies, and outcomes research data.
 - ii. Employing well established clinical practice guidelines developed by means of an evidence based process and make use of other sources of appropriate information.
 - iii. Comparing the safety, efficacy, the frequency of side effects and potential drug interactions among alternative drug products.
 - iv. Assessing the likely impact of a drug product on patient compliance when compared to alternative products.
 - v. Basing PDL coverage decisions on a thorough evaluation of the benefits, risks and potential outcomes for patients.
 - vi. Reviewing and monitoring medication utilization trends and comparing data to recognized and established professional practice standards or protocols to facilitate the development or revision of coverage criteria, to assess appropriate use, to make recommendations for changes in PDL positioning and to provide feedback to prescribers.
 - vii. Review, at least annually, the prior authorization and medical necessity criteria guidelines for drug coverage to ensure that they reflect current market conditions and standards of care.
 - b. The decisions from P&T will proceed to the Strategy Development committee (SDC) who will make PDL decisions through financial analyses that are consistent with P&T decisions. The SDC will manage drug cost using a multi-disciplinary standardized approach to

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identify, develop, and implement long and short-term strategies in support of health plan financial and other business objectives. Data and analytics will optimize decision-making.

- c. Administrative considerations include, but are not limited to, the following:
- i. Notifying Centene Corporate Pharmacy & Therapeutics Committee regarding any suggestions for additions, deletions or changes to the PDL, clinical guidelines, or utilization edits.
 - ii. Notifying Centene Corporate, via committee meeting minutes, of the proceedings and decisions made by the Committee.
 - iii. Notifying Centene Corporate of the PSHPPTC's meeting schedule on an annual basis.

4. **REVIEW OF CHARTER.** The PSHPPTC will review this charter annually from the date of original approval or revision date, whichever is more current.

REFERENCES:

N/A

ATTACHMENTS:

N/A

DEFINITIONS:

QUORUM – a minimum of three members including two Peach State staff and one external physician.

REVISION LOG

REVISION	DATE
Annual Review. No changes made.	03/2012
Added definition for Quorum.	03/2013
Clerical grammatical changes.	03/2013
Annual Review. No changes made.	03/2014
Annual review. No changes made.	03/2015
Annual review. No changes made	03/2016
Updated responsibilities to include SDC responsibility of financial analyses; changed US Script to Envolve Pharmacy Solutions.	01/2017
Annual Review. No changes made.	01/2018

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Annual review. No changes made.	3/2018
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POLICY AND PROCEDURE APPROVAL

Pharmacy & Therapeutics Committee:	Approval on file
Director, Pharmacy Operations:	Approval on file
Medical Director:	Approval on file