

New Provider Orientation

Provider Relations Department - 2024



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Agenda

- Peach State Health Plan Overview
- Peach State Health Plan Service Model
- Provider Resources
- Provider Responsibilities
- Verification of Member Eligibility
- Utilization Management/Prior Authorization
- Authorization Appeal Process
- Claim Submission & Payment
- Claim Reconsideration/Appeal Process
- Specialty Companies/Vendors
- Behavioral Health Clinical Training
- Contact Information





482 Local Employees

Care Management Organization (CMO) since 2006

Subsidiary of **CENTENE**[®]

817,767 GA Medicaid Members





Georgia Families Program

Who is Georgia Families?

Georgia Families[®] is a program that delivers health care services to members of Medicaid and PeachCare for Kids[®]. The program is a partnership between the Department of Community Health (DCH).



Planning for Healthy Babies[®]

Planning for Healthy Babies[®] is a program from Georgia Department of Community Health.

Planning for Healthy Babies[®] offers no cost family planning services. The Planning for Healthy Babies program consists of three services:

- Family Planning (FP)
 - Only includes family planning services.
- Inter-pregnancy Care (IPC)
 - Inter-pregnancy includes family planning and additional services for women who have delivered a very low birth weight (VLBW) baby.
- Resource Mother
 - Resource Mother is a case management service for women who have delivered a VLBW baby.

Members can apply online at <u>www.gateway.ga.gov</u> or pick up an application at their local:

- Public Health Department
- Division of Family and Children Services (DFCS) office
- Applications are also available at Federally Qualified Health Centers





Provider Resources

6

What Resources are Available to our Providers?

- Dedicated Provider Engagement Administrator Contact
- Provider Servicing
- Provider Secure Portal
- Online Provider Training Library
- Provider Communications
- Clinical Teams
- Community Health Services Team
- Provider Practice HEDIS Education Team
- Provider Practice Risk Adjustment Education Team



Provider Engagement Administrator

- Serves as the primary liaison between the Plan and our provider network
- Coordinate and conduct ongoing provider education, updates and training
- Clarify plan reimbursement and operational policies
- Demographic Information Update
- Member/Provider roster questions
- Assist in Provider Portal registration and education
- Appointment Agenda Education/Support



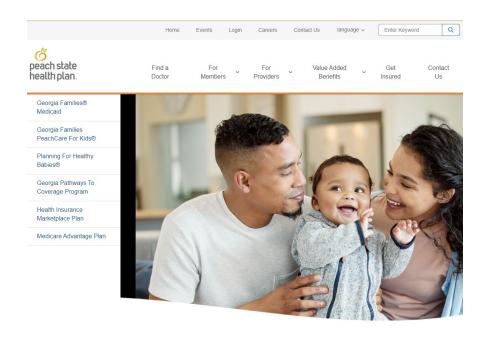
Quality Practice Advisors

- The Quality Practice Advisors will assist with:
- HEDIS measure education
- Resources available to support HEDIS gap closure in your office
- Education on the improved reporting and accessibility of data through new reporting tools. (i.e., Provider Analytics, Patient Analytics, Availity)
- Incentive Programs



Public Website

- Located at <u>www.pshp.com</u>
- Find-A-Provider Directory
- Quick Reference Materials
- Provider Relations Territory List
- Reimbursement Policies
- Provider Training Materials
- Preferred Drug List
- Pharmacy Forms & Notifications
- Provider Manual
- Provider Newsletters





Secure Portal Features

- Multi-product line and tax id support
- Member Eligibility Check
- Authorization Submission and Authorization Status Check
- Claim Submission and Claim Status Check
- Claim Dispute Submission
- View Explanation of Payment and Payment History
- PCP Patient List
- Care Gap, Disease Management and Case Management Reporting
- Access to Interpreta
- Comprehensive Member Health Record
- Claim Audit Tool
- Secure Messaging to the Provider Services Team

Visit pickpeachstate.com to learn more.

https://www.pshpgeorgia.com/value-added-services.html

Statewide Baby Showers: Peach State hosts quarterly baby

showers throughout the state to provide members with information on prenatal and post-delivery care; also a chance to be a part of a raffle and win prizes. Raffles includes: Free Diapers, Baby Monitor and Electric Breast pump

Peach State Health Plan benefits include programs and services that fit every part of our members lives. We have perks for the whole family. We go beyond the basics

providing extra benefits to our members. Such as GA Healthy Rewards, Mom's Meals® home-delivered meals program, Statewide Baby Showers and much more at no cost to

Behavioral Health Post Discharge

Social Determinants of Health

meals program for gualified members. Including members enrolled in: Pre-natal program Chronic Conditions (Diabetes and Hypertension)

cards incentives for completing healthy behaviors.

Mom's Meals® home-delivered meals program: Peach State offers a home-delivered

GA Healthy Rewards: All active Peach State members may earn up to \$300 dollars in gift

the member. Extra Benefits For Our Members

It's all part of the Members plan Coverage that covers more





Clinical Care Management Services

Care Coordination/Care Management

- High Risk OB
- Adult/Pediatric Complex (Face to Face)
- ER
- Lead
- Sickle Cell Center of Excellence
- Behavioral Health
- Planning for Healthy Babies / Resource Mothers
- Transition of Care

Education & Disease Management

- Asthma
- Diabetes
- Hypertension
- Depression
- Substance Abuse

Innovative Programs/Services

- Start Smart for Your Baby
- Community Health Services
- Suicide Prevention Program
- Substance Abuse Program
- Perinatal Substance Abuse
- Social Determinants of Health Program



How to Contact Case/Disease Management

How can someone contact the Case Management Department?

- Case Management Contact Telephone Number: **1-800-504-8573**
- Case Management Email: pshpcmdmreferrals@centene.com
- Peach State Health Plan Website
- Case Management Fax: **1-866-532-8835**
- Peach State Health Plan Provider Portal

What are the Case Management Department Normal Business Hours?

Monday through Friday 8:00AM-5:30PM EST



How to Contact SDoH Department

How can I make a referral to the SDOH Department?

- SDOH Contact Telephone Number: **1-800-504-8573**
- Peach State Health Plan Web Portal
- Provider Referral Form: <u>https://www.pshpgeorgia.com/providers/resources/forms-resources/chs-provider-referral-form.html</u>

What is the Community Connection Helpline?

 A national, toll-free helpline for members, non-members and providers to access community resources across the state of Georgia by contacting them directly at 1-866-775-2192

What is the Peach State Health Plan Serves by FindHelp?

- A free Social Determinants of Health data base to find free and reduced cost services by zip code.
- https://peachstatehealthplan.findhelp.com/

What are the Social Determinants of Health Normal Business Hours?

Monday through Friday 8:00AM-5:30PM EST





Provider Responsibilities

Provider Responsibilities

- **Peach State Health Plan's Provider Manual:** Review the manual and comply with the policies outlined in the manual.
- Provider accepts Members for treatment, unless they have a full panel and are accepting no new Georgia Families or commercial patients. Providers do not intentionally segregate Members in any way from other persons receiving services.
- Ensure Members are provided services without regard to race, color, creed, sex, religion, age, national origin, ancestry, marital status, sexual preference, health status, income status, or physical or mental disability.
- PCPs and Physicians delivering care to Peach State Health Plan members must ensure adult members 18 years of age and older receive information on advance directives and are informed of their right to execute advance directives.



Provider Responsibilities (cont'd)

- Prior-authorization requests may be submitted a maximum of thirty (30) days prior to the service/admission.
- Retroactive authorization request may be submitted for urgent services/admissions.
- Prior-Authorization requirements did not change with the implementation of the Centralized PA Portal. Providers are responsible for determining each CMO's priorauthorization requirements.
- Non-participating providers are eligible to submit authorization requests using the centralized portal.
- Peach State Health Plan has a Waste, Abuse and Fraud program that complies with state and federal laws. Peach State Health Plan, in conjunction with it management company, Centene Corporation, operates a billing errors/waste, abuse and fraud unit. The confidential hotline is 1-866-685-8664



Appointment Availability Standards

Provider Type	Waiting Time	
PCPs – Routine/Regular visit (Adult and Pediatric)	Not to exceed fourteen (14) calendar days	
PCPs – Sick/Urgent (Adult)	Not to exceed twenty-four (24) clock hours	
PCPs – Sick/Urgent (Pediatric)	Not to exceed twenty-four (24) hours	
PCPs – Initial Pediatric health/screening check	Not to exceed ninety (90) calendar days of eligibility or within twenty-four (24) hours of birth (in the hospital) for all Newborns	
 Maternity care – Pregnant Women- Initial visit First Trimester Second Trimester Third Trimester 	 Not to exceed fourteen (14) calendar days from enrollment Not to exceed fourteen (14) calendar days Not to exceed seven (7) calendar days Not to exceed three (3) business days 	



Appointment Availability Standards (cont'd)

Provider Type	Waiting Time	
Specialists	Not to exceed thirty (30) calendar days	
Therapy: Physical, Occupational, Speech, and Aquatic Therapists	Not to exceed thirty (30) calendar days	
Vision (Delegated Vendor)	Not to exceed thirty (30) calendar days	
Dental Providers Routine visit-(Delegated Vendor)	Not to exceed twenty-one (21) calendar days	
Dental Providers-Urgent visit-(Delegated Vendor)	Not to exceed forty-eight (48) clock hours	
Elective Hospitalizations	Thirty (30) calendar days	



Appointment Availability Standards (cont'd)

Provider Type

Mental Health Providers

- Care is available for a non-life-threatening appointment
- Urgent care appointment available for a patient
- Initial visit for routine care
- Follow-up Routine Care

Urgent Care provider Emergency provider

High Volume specialist: Ob/ Gyn (excludes Ob/Maternity care visit requirement) Urgent

High Impact specialist: Oncology Urgent

Waiting Time

- Within six (6) hours
- Within forty-eight (48) hours
- Within ten (10) business days
- Within ten (10) business days
 Not to exceed twenty-four (24) clock hours
 Immediately (twenty-four (24) clock hours a day/seven (7) days a week) without prior authorization
- Not to exceed thirty (30) calendar days
- Within seventy-two (72) hours
- Not to exceed thirty (30) calendar days
- Within seventy-two (72) hours



Appointment Availability Standards (cont'd)

Provider Type	Waiting Time
Scheduled Appointments	Waiting times shall not exceed 60 minutes. After 30 minutes, patient must be given an update on waiting time with an option of waiting or rescheduling appointment.
Walk-In Appointments	Waiting time shall not exceed 90 minutes. After 45 minutes, patient must be given an update on waiting time with an option of waiting or rescheduling appointment.

Provider Response Time For After Hour Calls

- Urgent Calls: Shall not exceed twenty (20) minutes
- Other Calls: Shall not exceed one (1) hour.

Providers must provide one of the following after-hours options:

- An Auto Attendant/Answering system that advises the member that urgent calls will be returned within 20 minutes and all other calls will be returned within one hour and the option to page the physician; or
- A live attendant/Advice nurse and/or answering service that advises the member that urgent calls will be returned within 20 minutes and all other calls will be returned within one hour and the option to page the physician.



Cultural Competency

- Cultural competency within Peach State Health Plan is defined as the willingness and ability of the organization to value the importance of culture in the delivery of services to all segments of the population. It is the use of a systems perspective which values differences and is responsive to diversity at all levels.
- Information on Peach State Health Plan's Cultural Competency Plan can be found on our website, <u>www.pshp.com</u>.
- Peach State Health Plan offers Interpreter and Translation services both onsite and via telephone. Provider should call Member Services for assistance with interpreters at 1-800-704-1484.
- Language Line services are available in 140 languages to assist providers and enrollees in communicating with each other when there are no other translators available for the language.

TTY access is available for enrollees who are hearing impaired through 1-800-255-0056.



Authorizations Overview

How can I determine if a service requires prior authorization?

- Pre-Auth Check Tool: <u>https://www.pshpgeorgia.com/providers/preauth-check.html</u>
- Peach State Health Plan Prior Authorization Guidelines (PSHP website)

What channels are available for prior authorization request submission?

- DCH Centralized Prior Authorization Portal: <u>https://www.mmis.georgia.gov</u>
- Peach State Health Plan Provider Secure Portal: <u>https://provider.pshpgeorgia.com/</u>
- Fax

What is the turnaround time to process an authorization request?

- Standard Up to 3 business days
- Expedited Within 24 hours

What is required for an authorization request to be considered expedited?

The provider must indicate, or Peach State Health Plan must determine, that following the standard review timeframe could seriously jeopardize the Member's life, health or ability to attain, maintain or regain maximum function.



Prior Authorization

>93% of Services Do Not Require Prior Approval

- Peach State Health Plan is an open access health plan; no initial specialist referral needed
- Annual review of prior authorization requirements
- At least annually, Peach State Health Plan updates authorization requirements to ease administrative burden

PRIOR AUTHORIZATION SUMMARY

Place of Service
Office – POS 11
Inpatient – POS 21
Outpatient – POS 19 and 22
Ambulatory Surgery Center - POS 24



Pre-Authorization Tool

- The Pre-Auth Tool may be used to identify the prior authorization requirement of a service or procedure.
- A search may be conducted by CPT code or HCPCS code.
- The Pre-Auth Check Tool is located on the Peach State Health Plan website at: <u>https://www.pshpgeorgia.com/providers/pre</u> <u>auth-check.html</u>
- Tool available for Medicaid, Medicare and Ambetter product lines.

		Home	Events	Login	Careers	Contact Us	language 🗸	Enter Keyw	ord
o peach state health plan.		Find a Doctor	For Member	'S	For Providers	~	Added vefits	Get Insured	Conta Us
For Providers		Medica	id Pre-	Auth					
Login									
Become a Provider	~	DISCLAIMER: All attempts are made to provide the most current information on the Pre-Auth Needed Tool. However, this does NOT guarantee payment. Payment of claims is dependent upon eligibility, covered doenetis, provider contacts, correct coding and billing practices. For specific dealing, blease refer to the provider manual. If you are uncertain that prior authorization is needed, please submit a request for an accurate response. Vision services need to be verified by Envolve Vision Services							
Pre-Auth Check	^								
Ambetter Pre-Auth									
Medicaid Pre-Auth		Dental services. (D0000-D9999), need to be verified by Enrolive Dental Complex Imaging, MRA, MRI, PET, CT Scans need to be verified by NIA Musculosketala, ENT and Craftica Services need to be verified by 'UmingPoint Behavioral Health/Substance Abuse need to be verified by Peach State Health Plan.							
Medicare Pre-Auth									
Pharmacy	~	Non-participating providers must submit prior authorization for all services.							
Provider Resources	~		For non-participating providers, Join Our Network						
What's New?		Are servic	Are services being performed in the Emergency Department or Urgent Care Center or Family						
QI Program	~		Planning services billed with a contraceptive management diagnosis?						

Types of Services	YES	NC
Is the member being admitted to an inpatient facility?		
Are services being rendered in the home, excluding DME, Medical Equipment Supplies, Orthotics, Prosthetics and Sleep Studies and Home Health Administered Medications and Home Infusion?		



Centralized PA Portal

The Centralized Prior-Authorization (PA) Portal was implemented by the Department of Community Health to streamline the prior authorization process for Georgia Medicaid providers by allowing providers to submit CMO and FFS authorizations in a centralized location.

Newborn delivery notification	In-state transplants
Inpatient hospital admissions and outpatient hospital or ambulatory surgical center procedures	Durable Medical Equipment
Hospital outpatient therapy (includes ambulatory surgical centers)	Children's Intervention Services
Outpatient Behavioral Health	Exclusions: Dental, vision and radiology are processed by third party vendors
Pregnancy notification	

- How can a provider access the Centralized PA Portal? www.mmis.georgia.gov
- Where can Centralized PA Portal training be obtained? The Provider Education section of the GAMMIS website (www.mmis.georgia.gov)



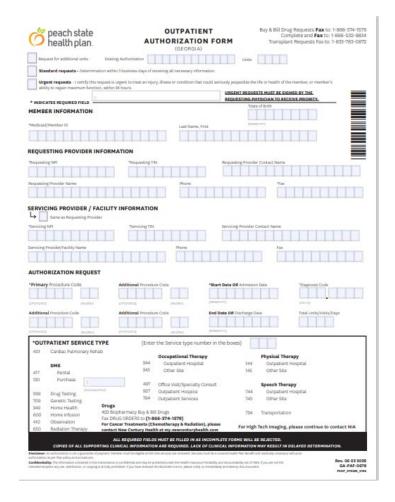
Centralized PA Portal Facts

- Both standard and expedited prior authorization requests may be submitted using the centralized portal. Requests will be subject to traditional processing times.
- Prior-authorization requests may be submitted a maximum of thirty (30) days prior to the service/admission.
- Providers are responsible for determining each CMO's prior authorization requirements.
- Non-participating providers are eligible to submit authorization requests using the centralized portal.



PA Request Submission: Fax

- Faxed authorization requests must be submitted using the Peach State Health Plan Inpatient or Outpatient Fax Forms.
- Forms may be typed.
- A new copy of the form must be used for each prior authorization request. No photocopies.
- Faxed requests should be submitted to the UM department fax number associated with the product line.
- Faxed requests should only be submitted if the Centralized PA Portal is unavailable.





Appeals

- An Appeal is a formal request for the review of an adverse authorization determination.
- An adverse authorization decision is a denied, partially-denied or reduce authorization determination.
- A Notice of Adverse Benefit Determination (letter) is issued to the provider and the member when an adverse authorization determination is received.
- An appeal request must be submitted within sixty (60) calendar days from the date of the Notice of Adverse Benefit Determination to be considered timely.

o peach state				
health plan.				
APPOINTMENT OF REPRESENTATIVE FORM				
Please fill out this form only if you would like to choose someone to represent you in your appeal. Be sure to sign your name. An appeal can be requested when you have been denied a service. Please fac or mait this form to the number or address below.				
You must tell your provider if you select him or her to be your appeal representative.				
Note: Please ask the provider to submit a formal request for an appeal. All medical notes should be submitted to support the request.				
To Peach State Health Plan Appeals and Grievance Department				
give consent for				
(Member's Name or Parent/Ouardan) (Provider's Name or Other Representative) to act as my representative in the filing and processing of an administrative review (appeal).				
(Signature of Member or Parenböuardian)				
(Print Name)				
(Member's Medicald Number)				
This form is not a formal appeal request. Peach state requires a verbal appeal request or written appeal request. Call member services at 1-800-704-1464 to make a verbal appeal request. See the contact into below to mail or fax your written appeal request. Appeal Phone (Verbal Request): 1-800-704-1484 Appeal Address and Fax Number (for written request): Appeal Address: Peach State Health Pian Appealand Grevance Department 1100 Circle 75 Parkway, Sutte 1100 Atlanta, GA 30359				
This form is not a formal appeal request. Peach state requires a verbal appeal request or written appeal request. Call member services at 1-800-704-1484 to make a verbal appeal request. See the contact into below to mail or fax your written appeal request. Appeal Phone (Verbal Request): 1-800-704-1484 Appeal Address and Fax Number (for written request): Appeal Address: Peach State Health Plan Appeals and Grievance Department 1100 Circle 75 Parkway, Sufe 1100				



Appeals (con't)

An appeal request may be submitted by:

- Member
- Authorized Representative of the Member
- Provider with member's written consent or a completed Appointment of Representative Form
- A legal entity of a deceased member's estate
- Appeal requests may be submitted via phone, fax or mail.

•Verbal request for an appeal must be followed with a written request from the member or the member's Representative with the member's written consent.

A signed <u>Appointment of Representative Form</u> may be used by the provider to obtain the member's written consent.

Faxed requests should be submitted to: 1-866-532-8855



Expedited Appeals

- An expedited appeal request may be submitted if a decision on an appeal is required immediately based on a member's health needs.
- A provider may submit a request for an expedited appeal by calling Peach State Health Plan Provider Services at 1-866-874-0633.
- The expedited review request will be reviewed, and a determination will be provided in writing within 72 hours or as expeditiously as the member's health requires.
- An expedited review may be reclassified as a standard appeal if there is not sufficient evidence that an expedited review is required.
- If the review is reclassified as a standard review the requestor will be notified by telephone immediately and a letter will be sent within two (2) calendar days advising that the appeal will be reviewed through the standard review process.



Administrative Law Hearing

- An Administrative Law Hearing (ALH) is the final step in the authorization appeal process. (if the service authorization request continues to be denied)
- If the member is not satisfied with the Adverse Benefit Appeal Review Determination, the member or the Provider with the member's written consent may request an Administrative Law Hearing within 120 days of the date on the Adverse Benefit Determination
- All request for an Administrative Law Hearing must be submitted in writing to:

Peach State Health Plan Attn: Administrative Law Hearing Coordinator 1100 Circle 75 Parkway, Suite 1100 Atlanta, GA 30339



Specialty Company/Vendors

health plan.

Service	Specialty Company/Vendor	Contact Information		
High Tech Imaging Services	Evolent (fna National Imaging Associates)	1-888-642-4723 <u>www.radmd.com</u>		
Vision Services	Envolve Vision	1-866-458-2139 https://visionbenefits.envolvehealth.com/		
Dental Services	Envolve Dental	1-844-464-5632 https://dental.envolvehealth.com/		
Retail Pharmacy Services	Pharmacy Services	1-866-399-0928 (PA line) https://www.covermymeds.com		
Retail Pharmacy Claims	Express Scripts Inc (ESI)	1-833-750-4403 https://prc.express-scripts.com		
Chemotherapy, Radiation	Evolent (fna New Century Health)	1-888-999-7713 https://www.newcenturyhealth.com/		
C peach state	Confidential and Proprietary Information			



Claims

Claim Submission

Peach State Health Plan offers the following claim submission options:

- 1. Provider Secure Portal: <u>https://provider.pshpgeorgia.com</u>
- 2. EDI/Clearinghouse: Payor ID 68069*
- 3. Mail /Paper claim submission:

Peach State Health Plan P.O. Box 3030 Farmington, MO 63640-3812



Claim Submission Timelines

Claim Type	Timely Submission Deadline
Original Claim	Six (6) months from the date of service
Corrected Claim	Six (6) months from the month in which the service was rendered or three months (3) from the month in which the denial occurred, whichever is later.
Claim Reconsideration	Six (6) months from the month in which the service was rendered or three months (3) from the month in which the denial occurred, whichever is later.
Claim Appeal	30 Days from the Claim Reconsideration Denial Date
Claim Life Cycle	Claims submissions and adjustments to denied claims completed within 365 days.
Administrative Law Hearing (ALH)	15 days from the Claim Appeal Denial
Secondary (COB) Claim	Within one (1) year from date of service



Claim Submission Timelines (cont'd)

"Clean" Claims:

- Clean Claims are defined as claims received by Peach State Health Plan for adjudication, in a nationally accepted format in compliance with standard coding guidelines which require no further information, adjustment or alternation to be processed for payment.
- Clean Claims will be adjudicated within 15 business days from the date of receipt.

"Non-clean" Claims

- Non-clean claims are submitted claims that required further information or investigation for processing.
- Non-clean claims may be subject to a front-end rejection.
- Non-clean claims will be adjudicated (finalized as paid or denied) within thirty (30) business days from the date of submission.



Claims Payment

PaySpan

- Peach State Health Plan partners with PaySpan for Electronic Remittance Advice (ERA) and Electronic Funds Transfer (EFT).
- The following options are available for PaySpan registration:
 - Phone: 1-877-331-7154
 - Web: <u>https://www.payspanhealth.com/</u>



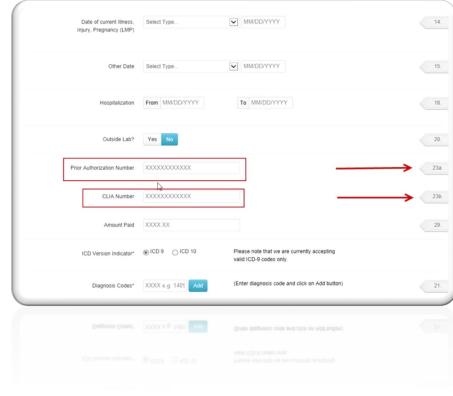
Claim Submission Policies

- **CLIA Requirement:** Peach State Health Plan requires that a valid and appropriate CLIA certification or waiver number be included on all professional claims that contain laboratory services.
- **Ordering, Prescribing & Referring (OPR) Requirement:** In accordance with the Affordable Care Act, Peach State Health Plan currently edits medical claims for the presence of an Ordering, Referring or Prescribing Medicaid provider NPI.
- **Taxonomy Requirement**: Peach State Health Plan requires that all professional and facility claims be submitted with the applicable taxonomy code and qualifier code consistent with the provider's specialty.
- **Corrected Claim Submission**: Peach State Health Plan requires that all corrected claims be submitted with the appropriate claim resubmission code "7" and the original claim number. Claims should be free of handwriting.



CLIA Requirement

- The CLIA Number is required on the CMS 1500 claim form in all instances in which a CLIA waived or CLIA certified laboratory service is billed.
- The CLIA number should be populated in **Box 23** on a paper CMS 1500 claim.
- The CLIA number should be populated in **Box 23b** of the CMS 1500 claim form on the provider web portal.
- The CLIA number SHOULD supersede the authorization number on a paper claim.
- Failure to populate the CLIA number on the claim will result in a service denial.



Taxonomy: CMS-1500

Taxonomy Requirements:

- All claims are required to be submitted with the appropriate taxonomy code.
- Rendering and billing taxonomy are required on the claim.
- Referring taxonomy is conditionally required on the claim.
- Claims will be subject to a front-end rejection if taxonomy is omitted from the claim.

Rendering Taxonomy (Required)

Box 24i should contain the qualifier of "ZZ." Box 24j (shaded area) should contain the taxonomy code.

Billing Taxonomy (Required)

Box 33b should contain the qualifier of ZZ along with the taxonomy code.

Referring Taxonomy (Conditionally Required)

If field 17 is completed, then taxonomy is required in 17a with the "ZZ" qualifier.



Taxonomy: CMS-1500 (cont'd)

Rendering Provider: Box 24i/24j

24. A.	DA From DD	TE(S) C	DF SERV	To DD	B. PLACE OF SERVICE	C. EMG	D. PROCEDURE (Explain Unu CPT/HCPCS	imstanc	LES	E. DIAGNOSIS POINTER	F. \$ CHARGES	G. DAYS OR UNITS	H. EPSDT Family Plan	L ID. QUAL.	J. RENDERING PROVIDER ID. #
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Billing Provider: Box 33b

31. SIGNATURE OF PHYSICIAN INCLUDING DEGREES OR (I certify that the statements apply to this bill and are mad	CREDENTIALS on the reverse	32, SERVICE	E FACILITY LOC/	ATION INFORMATION	33. BILLING PROVIDER INFO John Doe M.D. 1313 Any Street Atlanta, GA 30339	D & PH # (
SIGNED	DATE	a.	NPI	b,	^a NPI REQUIRED	^{b.} ZZ208D000	X00X



Taxonomy: CMS-1500 (cont'd)

Referring Provider: Box 17a

14. DATE OF CURRENT ILLNESS, INJURY, or PREGNANCY (LMP)	15. OTHER DATE QUAL. MM DD YY	16. DATES PATIENT UNABLE TO WORK IN CURRENT OCCUPATION MM DD YY FROM TO TO
17. NAME OF REFERRING PROVIDER OR OTHER SOURCE	17a. ZZ 208D0000X	18, HOSPITALIZATION DATES RELATED TO CURRENT SERVICES
Jane Doe MD	17b, NPI REQUIRED	FROM TO
19. ADDITIONAL CLAIM INFORMATION (Designated by NUCC)		20. OUTSIDE LAB? \$ CHARGES
		YES NO



OPR Requirement CMS 1500 Claim Form

Enter the OPR information in Box 17 and Box 17b of the CMS 1500 claim form.

14. DATE OF CURRENT ILLNESS, INJURY, or PREGNANCY (LMP)	15. OTHER DATE QUAL	16. DATES PATIENT UNABLE TO WORK IN CURRENT OCCUPATION MM DD YY FROM TO TO
17. NAME OF REFERRING PROVIDER OR OTHER SOURCE	17a.	18. HOSPITALIZATION DATES RELATED TO CURRENT SERVICES
•	17b. NPI K	FROM TO
19. ADDITIONAL CLAIM INFORMATION (Designated by NUCC)		20. OUTSIDE LAB? \$ CHARGES
		YES NO
21. DIAGNOSIS OR NATURE OF ILLNESS OR INJURY Relate A-L to	o service line below (24E) ICD Ind.	22. RESUBMISSION CODE ORIGINAL REF. NO.
A B	C D,	
E F	G н	23. PRIOR AUTHORIZATION NUMBER
I J	К	
	ROCEDURES, SERVICES, OR SUPPLIES E.	F. G. H. I. J. DAYS EPST ID. RENDERING OR Family ID. RENDERING
	(Explain Unusual Circumstances) DIAGNOSIS 7/HCPCS I MODIFIER POINTER	CHARGES UNITS Pan QUAL PROVIDER ID. #
INIVI DD TT IVINI DD TY SERVICE EMG CPI	HUPOS MUDIFIER POINTER	\$CHARGES UNITS Plan' QUAL. PROVIDER ID, #
Box 17:		Box 17b: Enter Individual Type

- ROX 1 \:
- Enter ordering, referring or supervising provider name to the right of the dotted line.
- Enter the 2-digit qualifier (ordering=DK, referring=DN, or supervising =DQ) to the left of the dotted line.

Box 17b: Enter Individual Type 1 NPI number of the ordering, prescribing or referring provider.

Note: 2-digit qualifier not required for pharmacy claims.



OPR Requirement UB-04 Claim Form

Enter the OPR information in Box 78 of the UB-04 claim form.

c. OTHER PR CODE	OCEDURE DATE	d. OTHER PR CODE		e)Ate	e. OTHER PRO	DCEDURE DATE		77 OPERATIN	G	NPI	QUAL		
								LAST			FIRST		
80 REMARKS			81CC a				1	78 OTHER		NPI 1234567890	QUAL	D	
			b					LAST P	RO	vider	FIRST	N SA	MPLE
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Box 78:

- Enter the ordering, referring or supervising provider's name and Individual Type 1 NPI number.
- Enter the 2-digit qualifier (ordering=DK, referring=DN, or supervising =DQ) in the box next to the "QUAL" field.



Corrected Claim Submission

- A **corrected claim** may be submitted to correct or change information submitted on the original provider claim.
- Corrected claims are subject to timely filling deadlines and must be submitted within six (6) months from the month of service or within three months from the EOP, whichever is later.
- A corrected claim may only be submitted **after** the original claim has completed the adjudication process.
- Corrected Claim submission options:
 - Paper
 - Electronically: Provider Secure Portal or approved Clearinghouse
- The "Correct Claim" button on the claim detail screen should be used to correct a claim on the Provider Secure Portal.



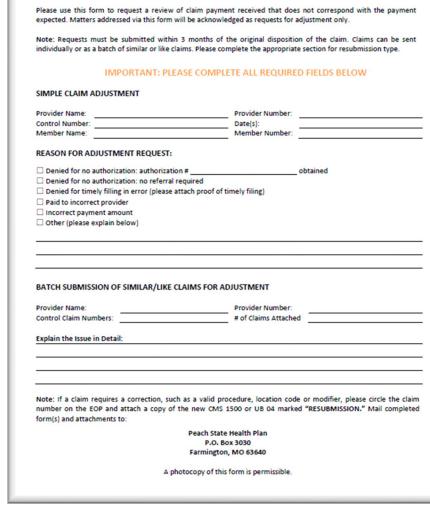
Correct Claim: Web Portal

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Claim Reconsiderations

- A claim reconsideration is a formal request to have a claim that has received an adverse determination "reconsidered."
- A claim reconsideration is the first step in the claim dispute process.
- Claims reconsiderations must be submitted within six (6) months from the month of the date of service or three (3) months from the claim denial (EOP), whichever is later.
- The **Provider Adjustment Request** form is used to submit a claim reconsideration request.



Provider Adjustment Request Form



peach state health plan

Claim Reconsiderations (cont'd)

- Claim reconsideration requests may be submitted electronically via the Provider Secure Portal or by mail.
- Mailed claim reconsideration requests should be submitted to:
 - Peach State Health Plan
 - PO Box 3030
 - Farmington, MO 63640-3812
- The Provider Adjustment Request Form is required for claim reconsideration requests submitted by mail and by provider secure portal.



Claim Reconsiderations (cont'd)

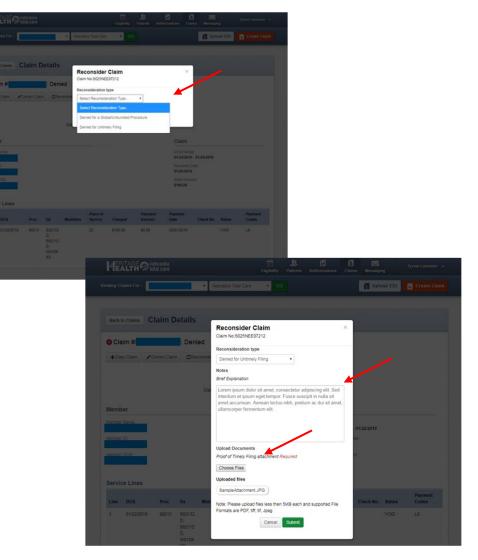
- Within the Claims tab, navigate to the Claim Details page of a paid or denied claim.
- The Reconsider Claim button will be visible unless a web-initiated reconsideration is already in progress.
- Select Reconsider Claim to open Reconsider Claim pop-up window with a Reconsideration type dropdown.
- Please Note: Claims Tracker is only for Reconsiderations. Providers are not to use this for Appeals

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Claim Reconsiderations (con't)

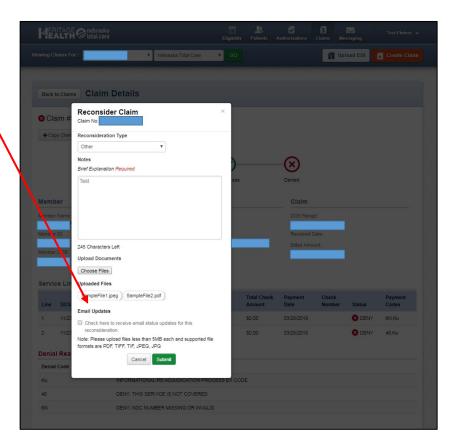
- From the dropdown, select a Reconsideration Type.
 - Examples:
 - "Denied for Global/Unbundled Procedure"
 - "Denied for Untimely Filing"
 - "Other"
- Ability to add notes and upload documents.
 - The form is dynamic; depending on the dropdown item selected, notes and/or documents may be required.





Claim Reconsiderations (con't)

- Providers may opt in or out of email updates using the Email Updates checkbox
- Email Updates are triggered when Reconsideration Letters are posted
- Provider's email address populates from portal
 - Not editable on form
- Emails will only generate for submitted cases
- Select **Submit** after populating all required fields.





Claim Reconsiderations (con't)

- Upon submission, a success banner will be displayed.
- The tracker graphic will be updated to reflect that a reconsideration is in progress.
- Reconsider Claim button is no longer available.
- Claim status is updated.

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Claim Appeals

- A claim appeal is a formal request for a review of an adverse claim reconsideration determination.
- A claim appeal must be filled within thirty (30) calendar days from the date of the claim denial (EOP).
- A Provider Appeal Request Form must be submitted to request a claim appeal.
- A claim appeal acknowledgement letter will be sent within ten (10) business days of the claim appeal.

				or peach state health plan.
Prov	der Appeal Request Form			
Pleas	e utilize this form to request a Pro	wider Appeal		
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IMPOR	TANT: PLEASE COMPLETE ALL REQ	UIRED FIELDS	BELOW	
INDIV	IDUAL CLAIM APPEAL			
Provid	ler Name:	Provider (PSHF	r Number: P #, Medicaid #, or TIN)	
Contro (Locat	bi Number: ed on your EOP directly beneath the	Date (s) patient name)		
Memb	er Name:	Membe	r Number:	_
REAS	ON FOR REQUEST:			
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	A photocopy of this form is p		Peach State Health Plan P.O. Box 3000, Farmington, N	



Claim Appeals (con't)

- If the initial adverse claim determination is upheld, the provider will be notified of the decision in writing within thirty (30) calendar days of the receipt of the claim.
- If the decision is overturned, the provider will be notified through a newly issued Explanation of Payment (EOP).
- Claim Appeal requests should be submitted to:

Peach State Health Plan PO Box 3000 Farmington, MO 63640-3812



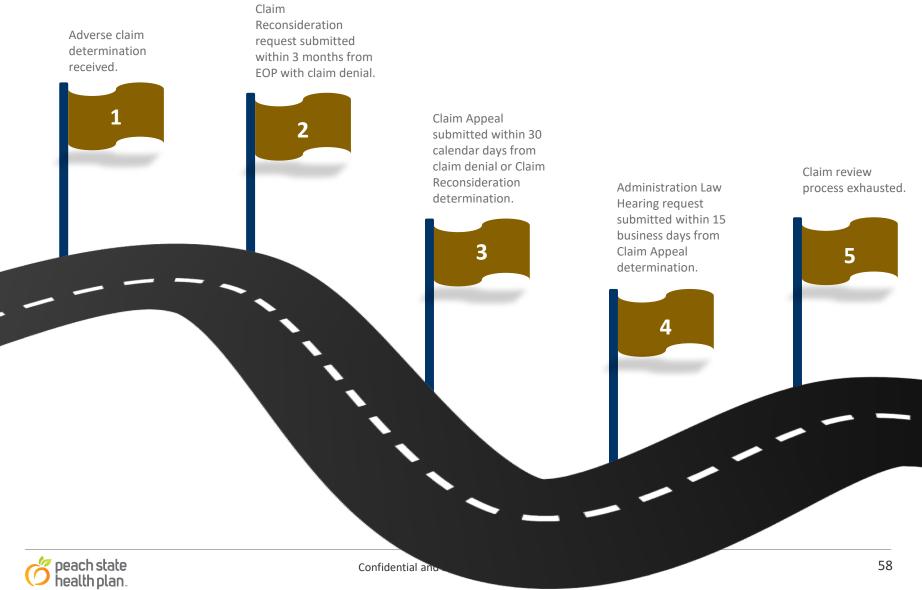
Administrative Law Hearing

- An Administrative Law Hearing (ALH) is the final step in the claim appeal process.
- A provider must exhaust all available appeal and provider compliant options before submitting a request for an Administrative Law Hearing.
- Administrative Law Hearing requests must be submitted within fifteen (15) business days of the claim appeal being upheld.
- All request for an Administrative Law Hearing must be submitted in writing to:

Peach State Health Plan Attn: Administrative Law Hearing Coordinator 1100 Circle 75 Parkway, Suite 1100 Atlanta, GA 30339



Claim Dispute Roadmap



Payment Integrity Vendors

Service	Specialty Company/Vendor
Credit Balances	AIM
Claim Overpayment	Connolly Health
Claim Overpayment , Third Party Liability	HMS
DRG Validation of inpatient claims	Cotiviti (iCRS)
Credit balance, Claim overpayment	Optum





Behavioral Health Clinical Trainings

60

Peach State Health Plan Clinical Provider Training

The Peach State Health Plan Clinical Provider Training Team is a dedicated team of behavioral health professionals led by Director, Lauren Castellon, and Clinical Provider manager, Aura Lopez.

Our team includes seven clinical provider trainers, including three senior trainers.

Most of our trainings offer CE (continuing education) credits for BH licenses as well as nursing licenses.



Our goal: To provide professional development and behavioral health clinical education, enhance integrated care and expand the use of evidence-based practices.



Where can you locate a listing of trainings?

Training topics:

- ASAM
- Autism Spectrum Disorders
- Clinical Topics in Mental Health
- BH Screening Tools
- Cultural Competency/ Humility
- Eating Disorders
- Ethics
- Integrated Care
- Motivational Interviewing
- SBIRT
- Suicide Risk
- Substance Use Disorders Topics
- And Many More!!!

Step 1: Click For Providers



Step 2: Click Provider Resources

	Login Become a Provider Pre-Auth Check
Î	Provider Resources

Step 3: Click Behavioral Health



Step 4: Scroll down "TRAINING & EDUCATION" to view the lists of upcoming trainings and for registration instructions. Link to Peach State Health Provider Training page: <u>https://www.pshpgeorgia.com/</u> providers/resources.html

- Link to Peach State Health Clinical Provider Trainings: <u>https://attendee.gototraining.co</u> <u>m/9x11d/catalog/15513387043</u> 02541312
- Questions? Email us at: <u>bh_training@centene.com</u>

View the lists of all upcoming trainings: (both are open to all

Select the training date and time that you would like to attend

You will receive a confirmation email with a link and instructions for

NOTE: Please check your junk folder if you do not receive the

(5) When you join the webinar, the call-in telephone number and an

Peach State Health Plan Specific Training Offerings

Enter the required information and click "Register

National clinical training Offerings

attendee passcode will be displayed

providers)

joining the webinar.

confirmation email

2





Contact Information

Peach State Health Plan

Provider Services: 1-866-874-0633

Website: www.pshpgeorgia.com

Provider Portal: <u>https://provider.pshpgeorgia.com</u>

